



**National Accreditation Board for Certification Bodies**  
**Fee Structure for Accreditation of Product Certification Bodies**

Description	Annual Turnover of the CB as an Entity in India (Note 5)				Fee Structure for CBs outside India												
	Less than 50 Lakh	50 Lakh – 2 Crore	2 Crore – 5 Crore	Above 5 Crore													
<b>Application Fee for Initial Accreditation</b> (Non-refundable)																	
First Accreditation	1,00,000	1,50,000	2,00,000	2,50,000	2,50,000												
Additional Accreditation	75,000	1,00,000	1,25,000	1,50,000	1,25,000												
<b>Application Fee for Renewal of Accreditation</b> (Non-refundable)	50,000	75,000	1,00,000	1,50,000	1,00,000												
<b>Application Fee for Extension of Scope</b> (Non-refundable)																	
Addition of Sub-Scheme	25,000	25,000	25,000	25,000	25,000												
Addition of Scopes within existing Scheme	10,000	10,000	10,000	10,000	10,000												
<b>Man-day Rate</b>																	
Assessors	15,000	30,000	30,000	30,000	30,000 – SAARC Countries USD 800 – other than SAARC Countries												
Technical Expert	15,000	15,000	15,000	15,000	15,000 – SAARC Countries USD 800 – other than SAARC Countries												
<b>Annual Operating Fee</b>																	
First Accreditation	75,000	1,50,000	2,00,000	2,50,000	1,50,000												
Additional Accreditation	75,000	1,25,000	1,25,000	1,25,000	1,25,000												
<b>Additional Operating Fee For each Scheme</b> (Note 2)	<table border="1"> <thead> <tr> <th>No. of Certificates Issued</th> <th>Fee per Certificate</th> </tr> </thead> <tbody> <tr> <td>Upto 100</td> <td>Rs. 1,000/-</td> </tr> <tr> <td>101 – 500</td> <td>Rs. 900/-</td> </tr> <tr> <td>501 – 1000</td> <td>Rs. 800/-</td> </tr> <tr> <td>1001 – 2000</td> <td>Rs. 750/-</td> </tr> <tr> <td>Above 2001</td> <td>Rs. 500/-</td> </tr> </tbody> </table>					No. of Certificates Issued	Fee per Certificate	Upto 100	Rs. 1,000/-	101 – 500	Rs. 900/-	501 – 1000	Rs. 800/-	1001 – 2000	Rs. 750/-	Above 2001	Rs. 500/-
No. of Certificates Issued	Fee per Certificate																
Upto 100	Rs. 1,000/-																
101 – 500	Rs. 900/-																
501 – 1000	Rs. 800/-																
1001 – 2000	Rs. 750/-																
Above 2001	Rs. 500/-																
<b>Travel at Actuals</b>	At actuals																
<b>Local Travel / Incidental Expenses</b>	Included in man day charges																

Note 1: The Assessor / Technical Expert man-day rate indicated is valid only in India and SAARC countries. If any assessment is requested in countries other than SAARC countries, the man-day rate would be US \$ 800

Note 2: The basis for this fee would be certificates (fresh / renewed) issued from 01 April – 31 March in each Financial year. This is based on a certificate validity period of 3 years and CBs with any other validity period would have to inform NABCB.

For certification body issuing certificates above 2000, slab wise rates @ Rs. 1,000/- per certificate for first 100 certificates, @ Rs. 900/- per certificate for the next 400 certificates, @ Rs. 800/- per certificate for the next 500 certificates, @ Rs. 750/- per certificate for the next 1000 certificates and @ Rs. 500/- per certificate for the remaining certificates above 2000 shall be charged.

Note 3: Travel outside India would be by Business class if the travel time exceeds 6 hours and travel time would also be charged at 30% of the normal man day rates if the travel time exceeds 6 hours.

Note 4: The revised fee structure would be applicable based on the latest Audited Financial Statement of the entity (CB).

Note 5: This fee structure shall be applicable only to CBs that are legal entities in India.

Note 6: The revised fee structure is applicable w.e.f. 1 Apr 2023 and would be available only for fee which becomes due w.e.f 1 Apr 2023.

All figures in Indian Rupees unless shown otherwise

**Please Note that GST at rates prescribed by the government would be applicable on all fees. The current rate applicable is 18%.**

## Guidelines for Digital Payment in QCI

The Government of India with a vision to transform India into a digitally empowered society and knowledge economy has announced a flagship Digital India programme. “Faceless, Paperless, Cashless” is one of professed role of Digital India.

To support this initiative of Govt. of India, the Quality Council of India (QCI) along with its constituent Boards has decided to accept payments only through digital mode. Accordingly,

1. NABCB will accept payments only through electronic transfer such as NEFT, RTGS, IMPS, Payment Gateway through NABCB Portal. The Bank details are attached as Annex - 1.
2. NABCB will not accept any payment received through Cheque / Demand Draft w.e.f. 1 Jan 2021.
3. All invoices raised by NABCB will be sent through the email only to Conformity Assessment Bodies as well as other clients.
4. All payments against the invoice raised needs to be paid within 30 days from the date of invoice.
5. Details of payment transferred electronically to be provided to NABCB along with the corresponding invoices details for which the payment is made in the format given below.

<b>Invoice No.</b>	<b>Date</b>	<b>Payment Transaction ID</b>	<b>Date of Payment</b>	<b>Amount Transferred</b>	<b>TDS deducted</b>

In case you are facing any issue related to payment, please contact to NABCB at [nabcb@qcin.org](mailto:nabcb@qcin.org)



## MANDATE FORM

## (Account/s Information form)

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/ REAL TIME GROSS SETTLEMENT  
(RTGS)/ NATIONAL ELECTRONIC TRANSFER (NEFT)/ INTRA BANK ACCOUNT TRANSFER

## A. DETAILS OF ACCOUNT HOLDER:

NAME OF ACCOUNT HOLDER	Quality Council of India
COMPLETE CONTACT ADDRESS	2 <sup>nd</sup> Floor, Institution of Engineers Building, 2, Bahadur Shah Zafar Marg, New Delhi – 110002
GST No.	07AAATQ0055D1Z0
PAN No.	AAATQ0055D
E. MAIL	NABCBAccounts@QCIN.ORG/ INVOICE@QCIN.ORG

## B. BANK ACCOUNT DETAILS:

ACCOUNT NAME	Quality Council of India
BRANCH NAME WITH COMPLETE ADDRESS	ICICI BANK LTD., GURGAON – MILLENNIUM PLAZA BRANCH, UNIT NO. 1B, UGF, TOWER-A MILLENNIUM PLAZA COMPLEX, SECTOR-27 122002
BRANCH CODE	GURGAON
COMPLETE BANK ACCOUNT NUMBER	739301000300
IFSC CODE	ICIC0007393
TYPE OF ACCOUNT (SB/CA/CC)	SAVINGS BANK ACCOUNT
SWIFT CODE	ICICINBBXXX
MICR CODE	110229346

- Certified that the particulars furnished above are correct as per our records.

For Quality Council of India

  
Authorized Signatory



For ICICI Bank Ltd.  
Authorized Signatory