



National Accreditation Board for Certification Bodies
Fee Structure for Accreditation of Inspection Bodies

Description	Annual Turnover of the IB as an Entity in India [Note 3]				Fee Structure for IBs outside India
	Less than 50 Lakh	50 Lakh – 2 Crore	2 Crore – 5 Crore	Above 5 Crore	
Application Fee for Initial Accreditation (Non-refundable)					
First Accreditation	1,00,000	1,50,000	2,00,000	2,50,000	2,50,000
Additional Accreditation	75,000	1,00,000	1,25,000	1,50,000	1,25,000
Application Fee for Renewal of Accreditation (Non-refundable)	50,000	75,000	1,00,000	1,50,000	1,00,000
Application Fee for Extension of Scope (Non-refundable)					
Addition of Sub-Scheme	25,000	25,000	25,000	25,000	25,000
Addition of Scopes within existing Scheme	10,000	10,000	10,000	10,000	10,000
Man-day Rate					
Assessors	15,000	30,000	30,000	30,000	30,000 – SAARC Countries USD 800 – other than SAARC Countries
Technical Expert	15,000	15,000	15,000	15,000	15,000 – SAARC Countries USD 800 – other than SAARC Countries
Annual Operating Fee					
First Accreditation	75,000	1,50,000	2,00,000	2,50,000	1,50,000
Additional Accreditation	75,000	1,25,000	1,25,000	1,25,000	1,25,000
Additional Operating Fee	OPTION – A: Rs. 500/- per Inspection Certificate / Report for all inspections performed under the Scope of Accreditation granted by NABCB. OR OPTION – B: 0.1% of the Inspection Contract Value, based on audited income-expenditure statement, for all inspections performed under the Scope of Accreditation granted by NABCB. OR OPTION – C: 25% of Annual Operating Fee				
Travel at Actuals	At actuals				
Local Travel / Incidental Expenses	Included in man day charges				

Note 1: The Assessor / Technical Expert man-day rate indicated is valid only in India and SAARC countries. If any assessment is requested in countries other than SAARC countries, the man-day rate would be US \$ 800. Travel outside India would be by Business class if the travel time exceeds 6 hours and travel time would also be charged at 30% of the normal man day rates if the travel time exceeds 6 hours.

Note 2: The revised fee structure would be applicable based on the latest Audited Financial Statement of the entity (IB).

Note 3: This fee structure shall be applicable only to IBs that are legal entities in India.

Note 4: The revised fee structure is applicable w.e.f. 1 April 2023 and would be available only for fee which becomes due w.e.f 1 April 2023.

All figures in Indian Rupees unless shown otherwise

Please Note that GST at rates prescribed by the government would be applicable on all fees. The current rate applicable is 18%.

Guidelines for Digital Payment in QCI

The Government of India with a vision to transform India into a digitally empowered society and knowledge economy has announced a flagship Digital India programme. “Faceless, Paperless, Cashless” is one of professed role of Digital India.

To support this initiative of Govt. of India, the Quality Council of India (QCI) along with its constituent Boards has decided to accept payments only through digital mode. Accordingly,

1. NABCB will accept payments only through electronic transfer such as NEFT, RTGS, IMPS, Payment Gateway through NABCB Portal. The Bank details are attached as Annex - 1.
2. NABCB will not accept any payment received through Cheque / Demand Draft w.e.f. 1 Jan 2021.
3. All invoices raised by NABCB will be sent through the email only to Conformity Assessment Bodies as well as other clients.
4. All payments against the invoice raised needs to be paid within 30 days from the date of invoice.
5. Details of payment transferred electronically to be provided to NABCB along with the corresponding invoices details for which the payment is made in the format given below.

Invoice No.	Date	Payment Transaction ID	Date of Payment	Amount Transferred	TDS deducted

In case you are facing any issue related to payment, please contact to NABCB at nabcb@qcin.org

