



National Accreditation Board for Certification Bodies
Fee Structure for Accreditation of Personnel Certification Bodies

Description	Annual Turnover of the CB as an Entity in India (Note 5)				Fee Structure for CBs outside India	For CB operating India's Heritage Schemes (Note 6)												
	Less than 50 Lakh	50 Lakh – 2 Crore	2 Crore – 5 Crore	Above 5 Crore														
Application Fee (Non-refundable)																		
First Accreditation	1,00,000	1,50,000	2,00,000	2,50,000	2,50,000	25,000												
Subsequent/ Additional Accreditation	75,000	1,00,000	1,25,000	1,50,000	1,25,000													
Man-day Rate																		
Assessors	15,000	30,000	30,000	30,000	30,000 – SAARC Countries USD 800 – other than SAARC Countries	15,000												
Technical Expert	15,000	15,000	15,000	15,000	15,000 – SAARC Countries USD 800 – other than SAARC Countries													
Annual Operating Fee																		
First Accreditation	75,000	1,50,000	2,00,000	2,50,000	1,50,000	Nil												
Subsequent/ Additional Accreditation	75,000	1,25,000	1,25,000	1,25,000	1,25,000													
Additional Operating Fee For each Scheme (Note 2)	<p>For Schemes other than Heritage Schemes</p> <table border="1"> <thead> <tr> <th>No. of Certificates Issued</th> <th>Fee per Certificate</th> </tr> </thead> <tbody> <tr> <td>Upto 100</td> <td>Rs. 1,000/-</td> </tr> <tr> <td>101 – 500</td> <td>Rs. 900/-</td> </tr> <tr> <td>501 – 1000</td> <td>Rs. 800/-</td> </tr> <tr> <td>1001 – 2000</td> <td>Rs. 750/-</td> </tr> <tr> <td>Above 2001</td> <td>Rs. 500/-</td> </tr> </tbody> </table> <p>For Heritage Schemes</p> <p>10% of fee charged to the candidate subject to minimum of Rs. 100 and max. of Rs. 500.</p>					No. of Certificates Issued	Fee per Certificate	Upto 100	Rs. 1,000/-	101 – 500	Rs. 900/-	501 – 1000	Rs. 800/-	1001 – 2000	Rs. 750/-	Above 2001	Rs. 500/-	10% of fee charged to the candidates subject to min of Rs. 100 and max of Rs. 500
No. of Certificates Issued	Fee per Certificate																	
Upto 100	Rs. 1,000/-																	
101 – 500	Rs. 900/-																	
501 – 1000	Rs. 800/-																	
1001 – 2000	Rs. 750/-																	
Above 2001	Rs. 500/-																	
Application Fee for Renewal of accreditation	50,000	75,000	1,00,000	1,50,000	1,00,000	25,000												
Application Fee for Extension of Scope	5,000	5,000	5,000	5,000	5,000	5,000												

Travel at Actuals	At actuals
Local Travel / Incidental Expenses	Included in man day charges

Note 1: The Assessor / Technical Expert man-day rate indicated is valid only in India and SAARC countries. If any assessment is requested in countries other than SAARC countries, the man-day rate would be US \$ 800

Note 2: The basis for this fee would be certificates (fresh / renewed) issued from 01 April – 31 March in each Financial year. This is based on a certificate validity period of 3 years and CBs with any other validity period would have to inform NABCB.

For certification body issuing certificates above 2000, slab wise rates @ Rs. 1,000/- per certificate for first 100 certificates, @ Rs. 900/- per certificate for the next 400 certificates, @ Rs. 800/- per certificate for the next 500 certificates, @ Rs. 750/- per certificate for the next 1000 certificates and @ Rs. 500/- per certificate for the remaining certificates above 2000 shall be charged.

Note 3: Travel outside India would be by Business class if the travel time exceeds 6 hours and travel time would also be charged at 30% of the normal man day rates if the travel time exceeds 6 hours.

Note 4: The revised fee structure would be applicable based on the latest Audited Financial Statement of the entity (CB).

Note 5: This fee structure shall be applicable only to CBs that are legal entities in India.

Note 6: This reduced fees is available to applicant organizations which fulfill the following conditions:

- Applicant CB is operating a scheme which supports and promotes India's heritage and culture
- Applicant CB is a Non-profit organization
- Annual Income of the applicant CB from Conformity Assessment business is less than Rs. 10 lakhs.

Note 7: The revised fee structure is applicable w.e.f. 10 Oct 2019 and would be available only for fee which becomes due w.e.f 10 Oct 2019.

All figures in Indian Rupees unless shown otherwise

Please Note that GST at rates prescribed by the government would be applicable on all fees. The rate applicable as on 10 July 2019 is 18%.



Guidelines for Digital Payment in QCI

The Government of India with a vision to transform India into a digitally empowered society and knowledge economy has announced a flagship Digital India programme. “Faceless, Paperless, Cashless” is one of professed role of Digital India.

To support this initiative of Govt. of India, the Quality Council of India (QCI) along with its constituent Boards has decided to accept payments only through digital mode. Accordingly,

1. NABCB will accept payments only through electronic transfer such as NEFT, RTGS, IMPS, Payment Gateway through NABCB Portal. The Bank details are attached as Annex - 1.
2. NABCB will not accept any payment received through Cheque / Demand Draft w.e.f. 1st Jan 2021.
3. All invoices raised by NABCB will be sent through the email only to Conformity Assessment Bodies as well as other clients.
4. All payments against the invoice raised needs to be paid within 30 days from the date of invoice.
5. Details of payment transferred electronically to be provided to NABCB along with the corresponding invoices details for which the payment is made in the format given below.

Invoice No.	Date	Payment Transaction ID	Date of Payment	Amount Transferred	TDS deducted

In case you are facing any issue related to payment, please contact to NABCB at nabcb@qcin.org

