



**National Accreditation Board for Certification Bodies**  
**Fee Structure for Accreditation of Inspection Bodies**

Description	Annual Turnover of the IB as an Entity in India [Note 3]				Fee Structure for IBs outside India
	Less than 50 Lakh	50 Lakh – 2 Crore	2 Crore – 5 Crore	Above 5 Crore	
<b>Application Fee (Non-refundable)</b>					
First Accreditation	1,00,000	1,50,000	2,00,000	2,50,000	2,50,000
Subsequent/ Additional Accreditation	75,000	1,00,000	1,25,000	1,50,000	1,25,000
<b>Man-day Rate</b>					
Assessors	15,000	30,000	30,000	30,000	30,000 – SAARC Countries USD 800 – other than SAARC Countries
Technical Expert	15,000	15,000	15,000	15,000	15,000 – SAARC Countries USD 800 – other than SAARC Countries
<b>Annual Operating Fee</b>					
First Accreditation	75,000	1,50,000	2,00,000	2,50,000	1,50,000
Subsequent/ Additional Accreditation	75,000	1,25,000	1,25,000	1,25,000	1,25,000
<b>Additional Operating Fee</b>	<p><b>OPTION – A:</b> Rs. 500/- per Inspection Certificate / Report for all inspections performed under the Scope of Accreditation granted by NABCB.</p> <p align="center">OR</p> <p><b>OPTION – B:</b> 0.1% of the Inspection Contract Value, based on audited income-expenditure statement, for all inspections performed under the Scope of Accreditation granted by NABCB.</p> <p align="center">OR</p> <p><b>OPTION – C:</b> 25% of Annual Operating Fee</p>				
<b>Application Fee for Renewal of accreditation</b>	50,000	75,000	1,00,000	1,50,000	1,00,000
<b>Application Fee for Extension of Scope</b>	5,000	5,000	5,000	5,000	5,000
<b>Travel at Actuals</b>	At actuals				
<b>Local Travel / Incidental Expenses</b>	Included in man day charges				

Note 1: The Assessor / Technical Expert man-day rate indicated is valid only in India and SAARC countries. If any assessment is requested in countries other than SAARC countries, the man-day rate would be US \$ 800. Travel outside India would be by Business class if the travel time

exceeds 6 hours and travel time would also be charged at 30% of the normal man day rates if the travel time exceeds 6 hours.

Note 2: The revised fee structure would be applicable based on the latest Audited Financial Statement of the entity (IB).

Note 3: This fee structure shall be applicable only to IBs that are legal entities in India.

Note 4: The revised fee structure is applicable w.e.f. 1 Aug 2018 and would be available only for fee which becomes due w.e.f 1 Aug 2018.

All figures in Indian Rupees unless shown otherwise

**Please Note that GST at rates prescribed by the government would be applicable on all fees. The rate applicable as on 15 July 2017 is 18%.**



## Guidelines for Digital Payment in QCI

The Government of India with a vision to transform India into a digitally empowered society and knowledge economy has announced a flagship Digital India programme. “Faceless, Paperless, Cashless” is one of professed role of Digital India.

To support this initiative of Govt. of India, the Quality Council of India (QCI) along with its constituent Boards has decided to accept payments only through digital mode. Accordingly,

1. NABCB will accept payments only through electronic transfer such as NEFT, RTGS, IMPS, Payment Gateway through NABCB Portal. The Bank details are attached as Annex - 1.
2. NABCB will not accept any payment received through Cheque / Demand Draft w.e.f. 1<sup>st</sup> Jan 2021.
3. All invoices raised by NABCB will be sent through the email only to Conformity Assessment Bodies as well as other clients.
4. All payments against the invoice raised needs to be paid within 30 days from the date of invoice.
5. Details of payment transferred electronically to be provided to NABCB along with the corresponding invoices details for which the payment is made in the format given below.

<b>Invoice No.</b>	<b>Date</b>	<b>Payment Transaction ID</b>	<b>Date of Payment</b>	<b>Amount Transferred</b>	<b>TDS deducted</b>

In case you are facing any issue related to payment, please contact to NABCB at [nabcb@qcin.org](mailto:nabcb@qcin.org)



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