

National Accreditation Board for Certification Bodies

BCB 185- October 2022

**Accreditation Criteria
For**

Facility Management Systems (FMS) Certification Bodies

BCB 185 – October 2022



Date Effective – October 2022

National Accreditation Board for Certification Bodies

BCB 185- October 2022

Contents

0.0	Foreword _____	3
1.0	Scope _____	3
2.0	Terms and definitions _____	3
3.0	Criteria _____	3
4.0	Adoption of IAF/APAC documents-----	3
5.0	Scope of Accreditation _____	4
6.0	Certification Body Competence _____	4
7.0	Time of the audits undertaken by the Certification Body	4
	Amendment Record-----	5

National Accreditation Board for Certification Bodies

BCB 185- October 2022

0.0 Foreword:

The Government of India and the Indian Industry came together to establish the accreditation system in response to the need of the industry and the certification bodies of Management Systems (QMS, EMS and other Management Systems) who were largely dependent on the accreditation systems of Europe and US.

A Council with representation from Government, Industry, Certification Bodies, Non-Government Organizations (NGO), etc. was formed and named as the **Quality Council of India (QCI)**. This Council was entrusted with the task of establishing the accreditation system in India. A **National Accreditation Board for Certification Bodies (NABCB)** was established to implement the accreditation of Certification and Inspection Bodies.

NABCB has already published Accreditation Criteria for QMS, EMS, FSMS, OHSMS, ISMS, ITSMS, EnMS, RTSMS, TDRMS, BCMS, ABMS, AMS and Product Certification Bodies, Inspection Bodies, Certification for Personals and Validation & Verification Bodies. This document sets out the Accreditation criteria for Certification Bodies providing certification for “Facility management Systems based on **ISO 41001- Facility management--- Management systems-- Requirements with guidance for use** standard or any other standard for facility management certification meeting the requirements of the NABCB Policy on recognition of standards under accreditation schemes for certification.

1.0 Scope:

This document specifies the requirements that a third party certification body (CB) operating a Facility Management Systems (FMS) Certification Programme shall meet, if it is to be recognized by the Board as competent and reliable in the operation of FMS Certification.

2.0 Terms and definitions

For the purposes of this document, the terms and definitions given in ISO/IEC 17021-1, ISO 41001 and ISO 41011 apply.

3.0 Criteria

The Certification Bodies seeking accreditation for **Facility Management Systems Certification** shall comply with the requirements specified in **ISO/IEC 17021-1 - “Conformity assessment — Requirements for bodies providing audit and certification of management systems”** and **ISO/IEC TS 17021- 11 – “Competence requirements for auditing and certification of Facility management (FM) systems”**.

4.0 Adoption of IAF/APAC documents

The Board shall adopt any International Accreditation Forum (IAF) / Asia Pacific Accreditation Cooperation (APAC) Mandatory Document (MD) on ISO/IEC 17021-1 as part of the NABCB criteria, if available or whenever it is brought out. If any further clarification beyond ISO/IEC 17021-1 or ISO/IEC TS 17021-11 is required, the same will be notified to the certification bodies by NABCB.

National Accreditation Board for Certification Bodies

BCB 185- October 2022

4.1 The requirements of IAF Mandatory Documents; IAF MD 1, MD 2, MD 4, MD 5 and MD 11 are applicable.

5.0 Scopes of Accreditation

The Board has specified the Technical Areas as scope for accreditation under this scheme drawn from ISO/TR 41013-*Facility management-Scope, key concepts and benefits* and the same is available as Annex 3 to BCB 201 (MS). The examples of activities included in each technical area is for reference only and is not an exhaustive list.

6.0 Certification Body (CB) Competence

6.1 Accreditation by NABCB signifies that the certification body is competent to offer FMS certification as per ISO 41001.

6.2 The CB shall have a procedure for initial qualification and subsequent monitoring of its auditors and technical experts based on Annex-A of ISO/IEC 17021-1 and ISO/IEC TS 17021-11 standards.

6.3 The CB shall have a process for ensuring that the audit team, either one person or the team as a whole, has sufficient skills to deal with the range, volume and complexity of the demand organization for the scope of certification being audited. This includes sufficient skills to deal with the range, volume and complexity of the Facility Management functions that support the objective of the demand Organization. The CB shall ensure that in no case shall the scope of certification be beyond the activities prescribed under the accreditation scope as defined in Annex 3 of BCB 201 (MS).

6.4 The CB should consult NABCB in order to ensure clarity of certification scope issued to its clients beyond the activities as listed in Annex 3 of BCB 201 (MS).

7.0 Time of the Audits undertaken by the Certification Body

7.1 The Certification body shall have procedures to determine the audit man days required for certification audit (Stage 1 & 2); surveillance and recertification audit. The procedure shall also include the policies for estimation of audit duration for multisite organizations and sampling of temporary sites in line with IAF MD 1, and transfer of certificates, as needed. In determining the audit time, the certification body shall include factors like complexity of facilities, critical scope sectors as defined in IAF MD 5 for QMS certification, including significance of legal (statutory and regulatory) compliance.

Note: For undated references, the latest edition of the referenced document (including any amendments and/ or revisions, along with applicable NABCB transition policy) applies.

National Accreditation Board for Certification Bodies

BCB 185- October 2022

Amendment Record

Date	Auth. by	Description of Amendment
-------------	-----------------	---------------------------------