



## NATIONAL ACCREDITATION BOARD FOR CERTIFICATION BODIES (NABCB)

Quality Council of India (QCI), 2<sup>nd</sup> Floor, Institution of Engineers Building, Bahadur Shah Zafar Marg, New Delhi – 110002  
Phone: +91-11-2337 8056 / 57; Fax: +91-11-2337 8678; E-mail: nabcb@qcin.org; Web: www.qcin.org;

### NABCB Fee Chargeable on Inspection Certificates / Reports issued by Accredited Inspection Bodies

In the current NABCB Fee Structure for accreditation of Inspection Bodies, NABCB charges Fee of Rs. 500/- per Inspection Certificate / Report issued under the scope of accreditation that has been granted by NABCB to the Inspection Body.

**NABCB Board in its last meeting held on 20 February 2014** has examined the matter in detail, especially the feedback received from the inspection bodies in this regard, and **has approved that Accredited Inspection Bodies shall now have two options to pay NABCB Fee on Inspection Certificates / Reports issued by it. These options are as given below:**

**OPTION – A: Rs. 500/- per Inspection Certificate / Report (as being charged currently) for all inspections performed under the Scope of Accreditation granted by NABCB.**

**OR**

**OPTION – B: 0.1% of the Inspection Contract Value, based on audited income-expenditure statement, for all inspections performed under the Scope of Accreditation granted by NABCB.**

**Accredited Inspection Bodies shall have to declare before the start of financial year (by 31 March each year) on either of the above two options it would like to exercise.**

**The above covers all inspections under the scope of accreditation regardless of whether the inspection certificate/report carries NABCB Accreditation Mark or not.**

**This comes into effect from 01 April 2014.**

The payment of above NABCB Fee by accredited inspection bodies for Option-A shall be on Quarterly basis as per the current practice.

The payment of above NABCB Fee by accredited inspection bodies for Option-B shall be on Annual basis after the audited financial statement of inspection body is available, but not later than 3 months from the end of its financial year. If audited statement is not available in 3 months' time, the fee would be payable based on unaudited financial statement, which would be subject to adjustment once audited statement is available. Also, the accredited inspection bodies shall be required to make interim payment based on its Half-yearly audited / unaudited results.

Inspection Bodies which do not pay above NABCB Fee within time as defined in NABCB procedure or does not declare correct information on its audited annual turnover would be liable for Suspension / Withdrawal of NABCB accreditation as appropriate as per NABCB procedure.

***NABCB Declaration Form for Inspection Bodies to declare one of the above options it would like to exercise is given on the next page. Accredited Inspection Body shall provide its Declaration for next financial year, by 31 March each year. Applicant Inspection Body, if granted accreditation during the year, shall also provide the declaration within 15 days of communication of grant of accreditation but before the issue of accreditation certificate and the NABCB Fee as above shall be charged as applicable from its date of accreditation.***

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**DECLARATION BY ACCREDITED INSPECTION BODY**

*(NABCB Fee on Inspection Certificates / Reports)*

1.	<b>Name of Inspection Body</b>				
2.	<b>Contact Address</b>				
3.	<b>Financial Year for which Declaration is being given</b>				
4.	<b>Option Selected</b> <i>(Please tick)</i>	Option A <i>(Rs. 500 per Inspection Certificate / Report)</i>		Option B <i>(0.1% of Inspection Contract Value)</i>	

We the Authorized Representatives on behalf of our Inspection Body, declare the above and agree to pay NABCB Fee applicable on Inspection Certificates / Reports issued by our Inspection Body under the Scope of Accreditation granted by NABCB.

	<b>Authorized Representative</b>	<b>Alternate Authorized Representative</b>
<i>Signature</i>		
<i>Name</i>		
<i>Designation</i>		
<i>E-mail</i>		
<i>Date</i>		
<i>Place</i>		